Subject: RE: Ordering from Amazon

From: Amy Mendonca <AMendonca@ccala.org>

**Date:** 02/09/2017 09:07 AM

To: Elisabeth Cutler < ECutler@downtownla.com>

It's on its way!

From: Elisabeth Cutler

**Sent:** Wednesday, February 08, 2017 9:55 AM **To:** Amy Mendonca <AMendonca@ccala.org>

Subject: RE: Ordering from Amazon

Hi Amy,

Please order a heater for me.

https://www.amazon.com/Pelonis-Fan-forced-Portable-Thermostat-new-Settings/dp/B018KPTGLK/ref=sr\_1\_1?ie=UTF8&qid=1486576352&sr=8-1&keywords=floor+heaters+for+office

Thanks! Elisabeth

From: Amy Mendonca

Sent: Wednesday, February 08, 2017 9:45 AM

**To:** Elan Shore; Henna Sherzai; Herman Pang; Isamar Flores; Joan Noble; Joanne Danganan; Joella Hopkins; John Howland; Julia Marino; Kevin Begovich; Lena Mulhall; Marie Rumsey; Michael Filson;

Nhien Lasky; Nick Griffin; Shawn Bratton; Suzanne Holley; Elisabeth Cutler

Subject: Ordering from Amazon

Hello Everyone,

We're trying to cut down on the individual orders from Amazon. I will be placing a large order today around noon that should hopefully sustain us through the month. If you have anything you would like me to order, please send me an email before noon.

Thank you,

Amy

1 of 3 03/16/2018 06:39 PM

☑ cid:image0(	Amy Mendonca Office Assistant 626 Wilshire Blvd., Suite 200   Los Angeles, CA 90017 office: (213) 416-7519   fax: (213) 624-0858 amendonca@ccala.org ccala.org	
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